



**AMERICAN INSTITUTE OF PARLIAMENTARIANS**

550M Ritchie Highway, #271 • Severna Park, MD 21146

Tel: 888-664-0428 • Fax: 410-544-4640

Web Site: [www.AIPparl.org](http://www.AIPparl.org) • Email: [aip@AIPparl.org](mailto:aip@AIPparl.org)

## AIP Web Advertising Agreement

This agreement is effective on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between American Institute of Parliamentarians (AIP) and \_\_\_\_\_ (Member), whose billing address is \_\_\_\_\_.

Member agrees to purchase advertising space on the AIP website for an annual fee of \$350. The agreed upon contract period is for twelve months beginning with the date that the web advertisement is first active. Web advertisements are due at the time of signing of this agreement. The web advertisement shall be made active within fourteen business days of the date of the Member's payment or final submission of content, whichever is later.

Advertising policies: All copy hosted on or linked to the AIP website is subject to approval by the AIP. AIP reserves the right to reject any advertisement deemed unsuitable. There will be no extra charge for any changes made at the time of the annual renewal. The fee for all other ad page changes will be \$50. Positioning on the AIP web page will be determined by AIP. Any disputes regarding placement or suitability will be unilaterally decided by AIP.

The AIP reserves the right to revise its advertising rate schedule at any time upon 30 days written notice to the Member. Any new advertising rate schedule shall not become effective for this Member until the end of the annual agreement period in which the increase is announced. This agreement shall automatically renew each year upon receipt of payment for the new twelve month period. Member's web advertisement shall be removed from AIP's website if payment is not received within thirty days after the date payment is due or if the member no longer qualifies to advertise under AIP's web guidelines.

Member agrees to hold harmless and indemnify AIP from all damages, costs, and expenses, of any nature whatsoever, for which AIP may become liable by reason of its publication of Member's advertising. Liability for errors shall not exceed the cost of the annual web service in which the error occurred.

In the event that any federal, state or local taxes are imposed on the aforementioned services, such taxes shall be assumed and paid by the Member.

<b>AIP Representative</b>	<b>Date</b>
<b>Member</b>	<b>Date</b>

**Include this signed Web Advertising Agreement with the attached Web Advertising Payment Form and your payment to AIP as noted on the payment form.**

**Questions: Call - 888-664-0428 Email - [aip@AIPparl.org](mailto:aip@AIPparl.org)**



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### Web Advertising Payment Form

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address Line #1: \_\_\_\_\_

Address Line #2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

#### I am paying for:

\_\_\_\_\_ \$350 New Web Ad for twelve months beginning with the date that the web ad is first active

\_\_\_\_\_ \$350 Renewal of Existing Web Ad for another twelve month period

#### Method of Payment (must be included with registration):

Date Paid: \_\_\_\_\_  Check Enclosed (payable to AIP)

Credit Card Payment:  VISA  MasterCard  Discover  American Express

\_\_\_\_\_/\_\_\_\_\_  
Card number Expiration Date

\_\_\_\_\_  
Signature Security Code

**Send this Payment Form with your payment and the signed Web Advertising Agreement to AIP in one of the following ways:**

**Mail to:** AIP • 550M Ritchie Highway, #271 • Severna Park, MD 21146

**Fax to:** 410-544-4640

**No Email:** **DO NOT EMAIL THIS FORM** – Email is not secure

**Questions:** Call - 888-664-0428 Email - [aip@AIPparl.org](mailto:aip@AIPparl.org)